

**MINUTES OF SANDLEHEATH VILLAGE HALL - ANNUAL GENERAL  
MEETING (AGM)**

**At St. Aldhelm's on THURSDAY 20<sup>th</sup> OCTOBER 2022 at 7.30 p.m.**

**PRESENT**

**Trustees:**

K Bennett (KB)

A Booth (AB)

J Greener (JG)

N Holmes (NH)

**Apologies**

M Richardson (MR)

Secretary: T Hillman

In Addition there were 5 members of the local community.

**Item 1. Chairman's introduction.**

KB explained the last year's achievements, it being the first year of operations. There was the opening ceremony in July 2021 and the party for locals which followed. The AVS system has been successfully installed and bookings both for local groups and private parties were growing. Although all the original plans for refurbishment have been successfully completed the Trustees are looking at possible future developments such as a larger kitchen.

**Item 2 - Minutes of the previous meeting held on 21<sup>st</sup> October 2021**

These were agreed as correct and approved. Terry Turner proposed and Caroline Kemp seconded. There were no matters arising.

**Item 3 - Reports and accounts:**

To receive and consider the accounts for the year ended 30th June 2022 and the reports of the independent examiner.

To appoint Doreen Houghton as Independent Examiner for year ending 2023.

JG presented the accounts for 21-22. He explained that the Trustees activities were no longer centred around raising funds but on running the hall. Income from lettings and events was covering the costs related to running the hall which meant that the 200 club income was currently adding to the reserves. However, there is concern about the likely increase in energy costs this winter and whether we would qualify for any help. The current policy is to hold £2500 as an operating reserve and £4000 as a capital/major repair reserve. This is easily being achieved with another £2000 in general reserve.

Caroline Kemp asked about whether we had considered making the hall available as a 'warm space' over the winter. If so the Parish Council may be able to give a grant. At the moment it is not clear that this will be needed in the village.

A discussion ensued about energy usage as currently the Trustees have not had enough experience running the hall to understand its hourly usage and cost of energy. It was suggested that the Parish

Council allow their meetings to be used as an experiment by reading the meters before and after they occur to see how much energy is used. This will be progressed.

All of the accounts were approved and Mrs Houghton appointed.

AB took the meeting through the 200 Club accounts. So far over £8100 has come in and £3500 paid out in prizes. This is greater than the 50% projected as some winners have put their prize money back into the pot.

#### **Item 4 – Village Hall Usage**

NH took the meeting through the use of the hall. He explained the hall objectives and how its usage is monitored. Every event is analysed to see who is using the hall and for what purpose. September 2022 has been the busiest month so far and party type booking for October to December are looking strong.

#### **Item 5 - Appointment of charity trustees:**

To re-appoint Mr K Bennett for a period of one year.  
To re-appoint Mr A Booth for a period of a year.  
To re-appoint Mr J Greener for a period of one year.  
To re-appoint Mr N Holmes for a period of a year.  
To re-appoint Mr M Richardson for a period of one year.

Caroline Kemp and Philip Stockton, from the floor, proposed all of the re-appointments. They were re-appointed unanimously.

#### **Item 6 - Members proposed resolutions.**

No proposed resolutions have been made.

#### **Item 6 - Any other business**

A discussion ensued about future possible developments. It was explained that though at one point the Trustees had thought about expanding the car park over the grass area it is actually a very useful resource and is used during the summer by children's parties.

Using the hall for small conferences was also discussed. Local businesses have been contacted about this but so far none have enquired. The Trustees have looked at partnering with local caterers and this may be progressed if there are enquiries.

It was also mentioned the charity will need some new Trustees at some point in the future and any volunteers would be greatly appreciated.

Meeting completed at 20.05 pm